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Guidelines Regarding Payment of Entry Fee for International Tournaments Reference: BAI/CIRCULAR/ENTRY FEE INTERNATIONAL TOURNAMENTS/2025-236 dated 29th November, 2025

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Dear Sirs,

This is with reference to the above-mentioned circular regarding the payment of entry fees for international tournaments.

It has been brought to our notice by several players at the venue that organisers are insisting on payment of entry fees at the venue and are warning that players will not be allowed to participate unless the payment is made immediately.

As per the BAI Accounts Department, entry fees are remitted through a third-party process which requires 4–5 working days after receipt of the organiser's invoice. During this period, BAI provides assurance to organisers that the payment will be settled within the stipulated time. While BAI remains committed to making timely payments, the insistence of organisers on immediate settlement has caused undue stress to players.

To ensure that players' performance is not hindered and they are not burdened with entry fee concerns, it has been decided as follows:

- Players may pay the entry fee directly at the venue.
- Upon making such payment, players must send the receipt of payment to BAI immediately after receiving the official mail regarding entry fee from BAI.
- Failure to share the receipt with BAI will result in the player being liable to pay the entry fee to BAI as well. Please note that accreditation cards or any other proof will not be accepted in lieu of the receipt.
- In case of withdrawals, players must pay the entry fee directly to BAI within one week of receiving Invoice. Failure to comply will result in a one-year ban on the player's entries.

All concerned are requested to adhere strictly to these guidelines to avoid any inconvenience.

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Thanks & Regards,

Anupama Kaur | Office Secretary

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